



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Board Meeting Agenda

June 16, 2021

9:00-11:00 am

Board Members: **Marshall Bower**, Interim Board Chair; **Chair-Events Committee**, *President/CEO, The Foundation for Lee County Public Schools*; **Nate Halligan**, **Board Vice-Chair**, *Asst. Vice President/Small Business Portfolio Manager, Busey Bank*; **Doug Szabo**, **Board Treasurer**, *Attorney, Henderson, Franklin, Starnes and Holt, P.A.*; **Selina Jefferson**, **Board Secretary**, *Mount Hermon Ministries/Dew of Hermon Early Learning Center*; **Jeff Alluri**, *Principal, VP Consulting, Element Technologies, LLC*; **Dr. Beth Barfield**, *Superintendent, Glades County Public Schools District*; **Damaris Boone**, **Chair-Program Committee**, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Rita Dellatore**, *Owner/Director, Kid City Early Learning Academy, LLC*; **Brooke Delmotte**, *Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council*; **Jason Himschoot**, **Chair-Human Resources Committee**, *Attorney, Maughan, Himschoot and Adams Law Group*; **Michele King**, *Director Child Advocacy Program, Golisano Children’s Hospital of SWFL*; **Dr. Beth McBride**, *Director, Early Learning, Designee-Collier County Public Schools*; **Roger Mercado**, *Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners*; **Jim Palmer**, *Child Care Regulations Supervisor, Department of Children and Families*; **Joe Paterno**, *Executive Director, CareerSource Southwest Florida*; **Kimberly Ross**, *Owner, Ross Dynasty Cares*; **Shay Smith**, *Executive Community Health Nursing Director, Designee-Florida Department of Health Lee County*; **Dr. Kelly Roy**, **Chair-Nominations & By-Laws Committee**, *Professor/Coordinator of Early Childhood Education, Florida Southwestern State College*

ELC Staff: **Susan Block**, *Chief Executive Officer*; **Leona Adkins**, *Chief Quality Officer*; **Lugeenya Blackstock**, *Chief Financial Officer*; **Kim Usa**, *Chief Program Officer*; **Andres Reyes**, *Chief Information Officer*; **Ginger McHale**, *Executive Coordinator*

(*) Materials included in Board Packet.

(**) Materials available on SharePoint for Board Members.

Document Number	Agenda Items	Facilitator/Presenter
	<p>Welcome and Introductions</p> <p>Thank you to Damaris Boone for 5 years of service as an ELC Board Member.</p>	<p>Marshall Bower, Interim Board Chair, Chair-Events Committee, <i>President/CEO, The Foundation for Lee County Public Schools</i>;</p>
	<p>Public Comments</p>	<p>Marshall Bower</p>

1 2 3 4	<p>1. Executive Committee Report*</p> <p>A. Approval: ELC Board Meeting Calendar, FY 2022** <u>pg.</u></p> <p>B. Approval: Anti-Fraud Plan** <u>pgs.</u></p> <p>C. Approval: Local School Readiness Eligibility Priorities, <u>pgs.</u></p> <p>D. Informational: Executive Committee Update: ELC Board Officers: 7/1/2021 – January 2022; Program Committee Chair, Effective 7/1/21</p> <p>E. Approval: Surplus Inventory** <u>pgs.</u></p>	Marshall Bower
5	<p>2. Consent Agenda (Vote required) *</p> <p>Approval of Board Meeting Minutes of May 5, 2021** <u>pgs.</u></p> <p>Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration</p>	Marshall Bower
Committee Reports		
6 7 8 9	<p>3. Financial Committee*</p> <p>A. Discuss SR & VPK Utilization Forecast** <u>pg.</u></p> <p>B. Review and Approval of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs.</u></p> <p>C. Grants & Contracts (#1-4 full text on Board SharePoint)** <u>pg.</u></p> <p>1. Approve: OEL Grant Agreement, FY 2022</p> <p>2. Approve: RCMA, FY 2022 Contract in Immokalee (Related Party Contract)</p> <p>3. Approval: Collier County Department of Health</p> <p>4. Informational: RCMA VPK FY2022 Contract (within OEL Grant Agreement)</p> <p>D. OEL Expenditure Validation (July–December 2020)** <u>pg.</u></p>	Doug Szabo, <i>Attorney, Henderson, Franklin, Starnes & Holt, P.A.</i>
	<p>4. Events Committee</p> <p>A. Debrief – Staff Appreciation Luncheon</p>	Marshall Bower
10	<p>5. HR Committee*</p>	Jason Himschoot, <i>Attorney, Maughan, Himschoot and Adams Law Group</i>

	A. Employee Reference Guide: Review and Approval of Policies Complaint # ** pgs. B. Discussion & Approval: Time & Record Keeping Policies, FY 2022	
	6. Nominations & By-Laws Committee A. Impact of HB 419 on ELC Governance B. June 16, 2021 Board Mini Training: “FY 2021 in Review”	Dr. Kelly Roy, <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i>
	7. Program Committee A. Update	Damaris Boone, <i>Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)</i>
11	8. Report of the CEO* A. Executive Director’s Report** <u>pgs.</u>	Susan Block, <i>CEO, ELC of SWFL</i>
	9. Adjournment	Marshall Bower
	Next Board Meeting	September 29, 2021

Until further notice: All meetings will be held via Zoom.

Join Zoom Meeting: June 16, 2021, 9 am

<https://us02web.zoom.us/j/85208672322?pwd=MzlhSWZEOHZhQUhMWEVSTWt5T29PZz09>

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